



ALLIED HEALTH STUDENT ONBOARDING 2017/2018

REPEAT STUDENT AT TMC

If you have completed a rotation at TMC and you are returning for another rotation **within the same year**, please complete this form. The paperwork must be completed **30 days prior** to the clinical rotation. Email completed paperwork or questions to Kimberly Bauer at kimberly.bauer@tmcmed.org or reach her at 816-404-3685. Please note there may be a delay in response up to five business days.

STUDENT ROTATION INFORMATION	
Student	Name: _____
Student Contact Info	Email: _____ Phone: _____
Academic Institution	Name: _____
TMC Clinical Instructor/Dept	Instructor: _____ Dept/Field of Study: _____
TMC Location	Health Sciences District: _____ Lakewood: _____ Behavioral Health: _____ Other: _____
Current Clinical Rotation	Start Date: _____ End Date: _____
Previous Clinical Rotation	Start Date: _____ End Date: _____
REQUIREMENTS FOR THE ACADEMIC INSTITUTION	
Program Accreditation Certificate	Yes, TMC has on file:
Liability Insurance	Yes, TMC has on file:
Clinical Education Agreement with TMC	Yes, TMC has on file:
OCCUPATIONAL HEALTH REQUIREMENTS	
Flu Shot Must be for current flu season.	Date Received: _____
TMC E-LEARNING	
TMC eLearner Must be completed annually. To check your transcript dates, go to www.webinservice.com/truman . Click Login in the upper-right hand corner. On the Home tab, on the left side under Click to view , click on Transcript to view dates tests were completed.	Date(s) Completed: _____

FINAL REVIEW BY SCHOOL COORDINATOR/REPRESENTATIVE	
The school has this student's pertinent records on file: immunizations/TB tests, background screening and CPR credentials (if required). All documents are available to TMC upon request.	

School Coordinator/Representative

Name (print): _____ Signature: _____

Title _____ Phone: _____ Email _____

Please email completed paperwork **30 days prior** to the clinical rotation to Kimberly Bauer at kimberly.bauer@tmcmed.org or fax to 816-404-2003. Once reviewed; an email will be sent to the student, the school representative, the TMC clinical instructor and TMC security notifying all of any outstanding items or confirming the student is cleared. Please note that while Hepatitis B and Tdap vaccinations are not required, they are strongly recommended. Thank you for choosing Truman Medical Centers.